

# **THE ADITYA BIRLA PUBLIC SCHOOL, VERAVAL**

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*For any technical support, you may contact the following numbers:*

**Mr. Mukesh Kumar Singh , HOD (C.Sc.): 8866105197**

**Dr R K Sharma, Vice Principal : 9414734016**

*Kindly follow the guidelines as given below.*

# Reasons To Use Classroom:

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1. Meeting link is always available .
2. Direct entry to meeting .
3. Keeps work organized for students .
4. Full integration with Google Drive .
5. Simple way to get started with creating a paperless classroom .
6. Enhances communication with students
7. Files are automatically duplicated for each student

# TOOLS

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- **Google Meet :**

It is video conferencing tool used for live classes.

- **Google Classroom :**

Teachers can create a unique Meet link for each class, which is displayed on the Classroom Stream and Classwork pages. The link acts as a dedicated meeting space for each class, making it easy for both teachers and students to join.

- **Google Drive :**

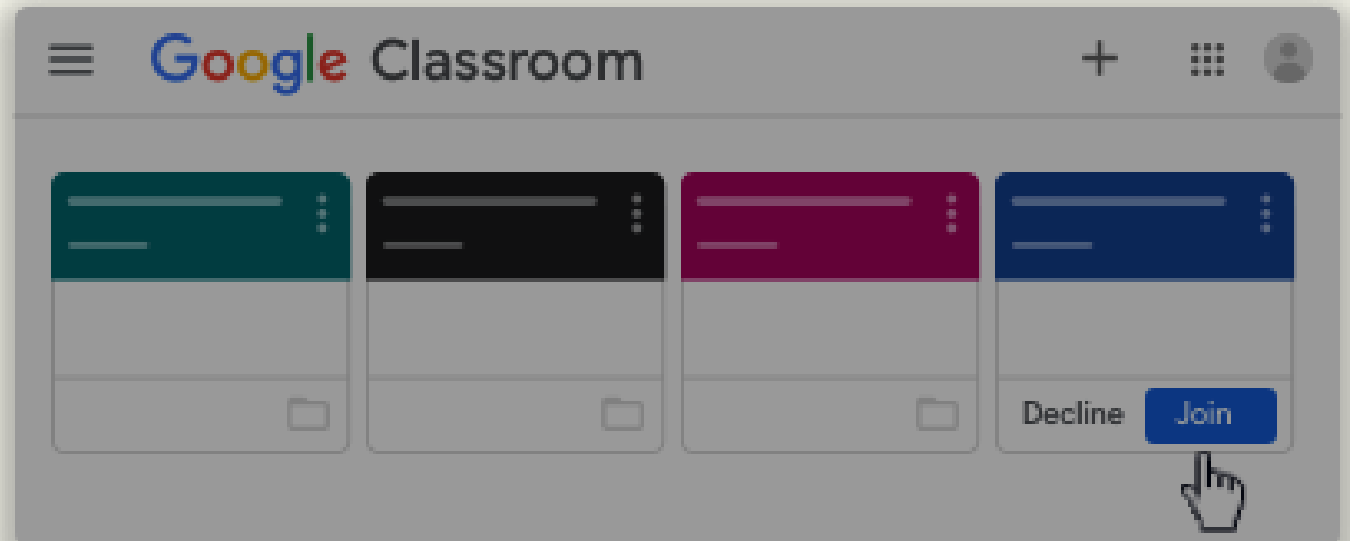
Google Drive allows users to store files on their servers

- **Google Office :**

It allows users to create different types of document online.

# JOIN A NEW CLASS [DESKTOP/ LAPTOP]

1. Go to [classroom.google.com](https://classroom.google.com)
2. Make sure to sign in with the email and password given by the school. If you're already signed in with other Gmail account then, at the top-right corner, click your profile picture > select or add your account.
3. After successful sign in click Join.

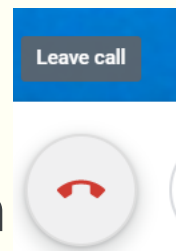
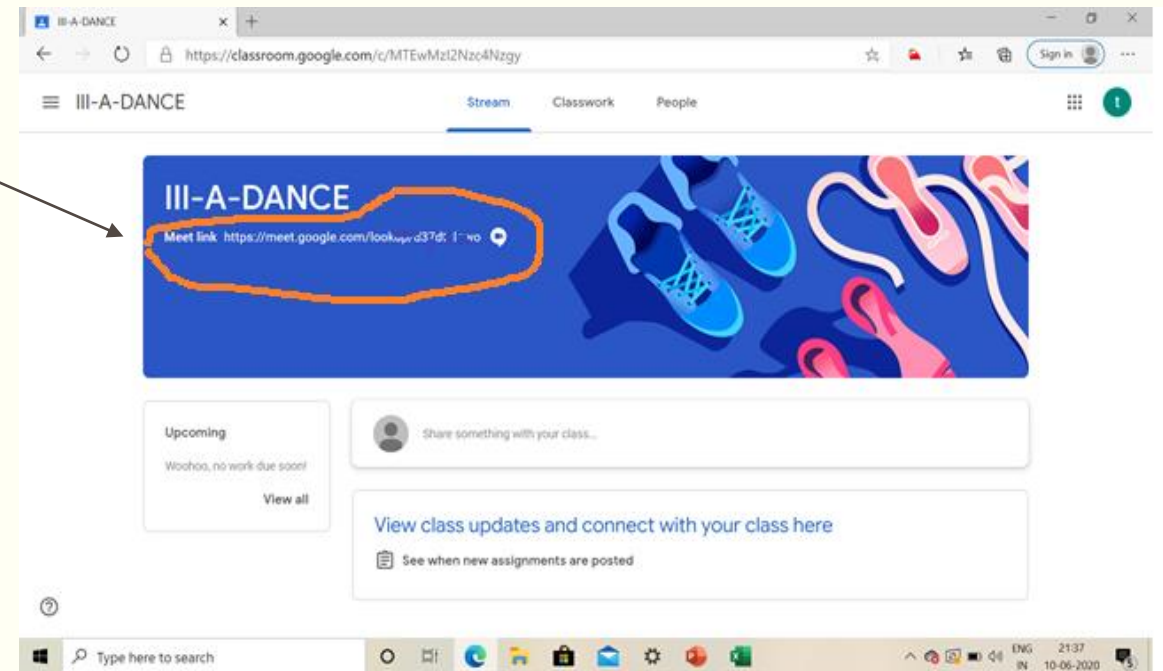


# JOIN A NEW CLASS [DESKTOP/ LAPTOP]

3. According to the given time table click on the respective class to join.

5. Click on the google meet link to join the live class.

6. Switch off mic and camera.



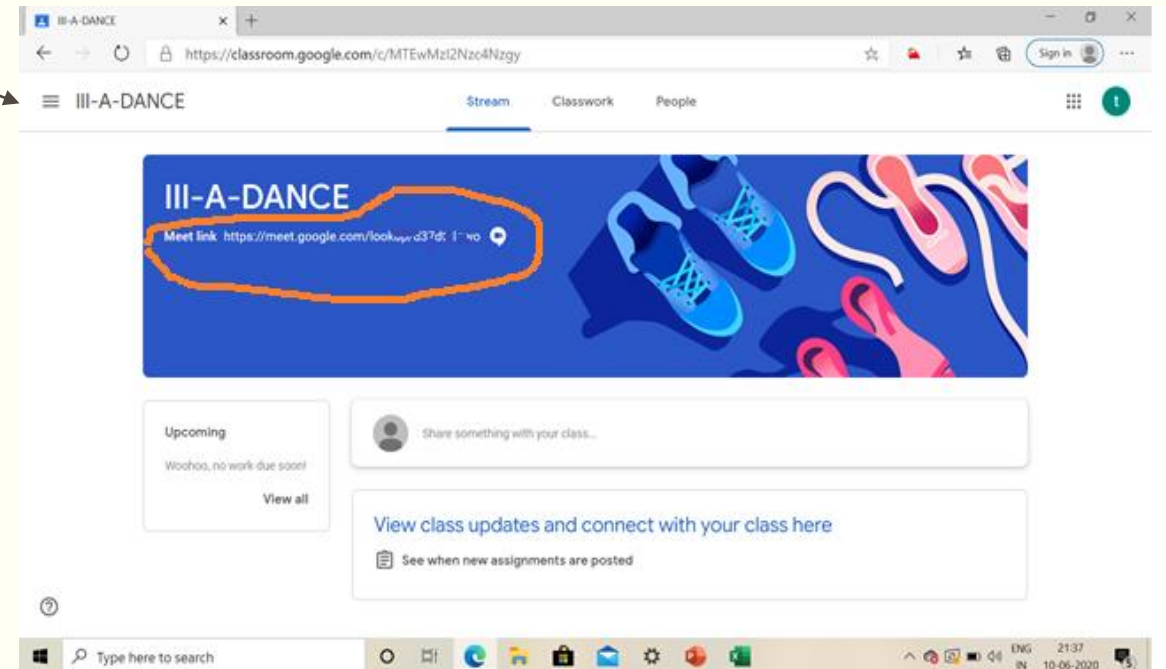
7. After attending the live class, click on

# JOIN A NEW CLASS [DESKTOP/ LAPTOP]

8. Click on 3 lines at left top corner in google classroom.

9. Select the class and repeat the same procedure.

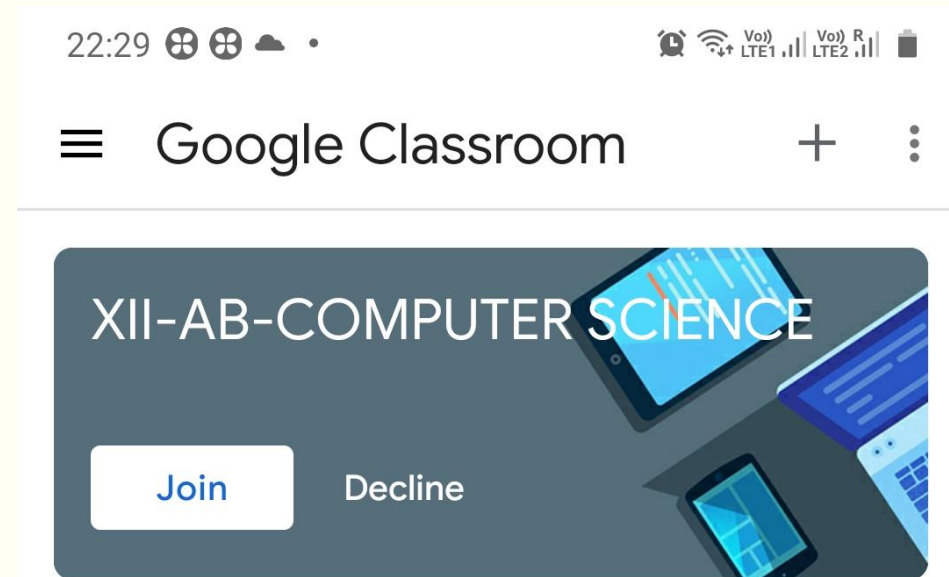
10. For Assignment/Notes click on **Classwork**



# JOIN A NEW CLASS [SMARTPHONE/ TABLET]

1. Download google **classroom** and **google meet** from play store.
2. Make sure to sign in with the email and password given by the school. If you're already signed in with other Gmail account then, at the left-top corner, click 3 lines > add another account.

3. After successful sign in click Join.

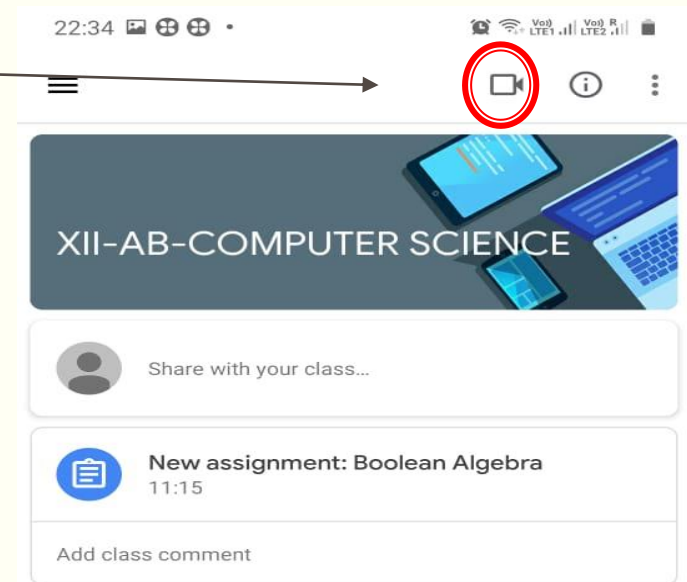


# JOIN A NEW CLASS [SMARTPHONE/ TABLET]

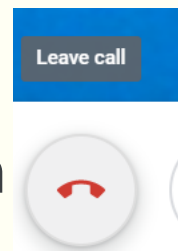
3. According to the given time table click on the respective class to join.

5. Click on the google meet to join the live class.

6. Switch off mic and camera then click on **join meeting**



7. After attending the live class, click on





# JOIN A NEW CLASS [SMARTPHONE/ TABLET]

8. Click on 3 lines at left top corner of google classroom to see list of classes.

9. Select the class and repeat the same procedure.

10. For Assignment/Notes click on [Classwork](#)

